

Happiness Hill Preschool & Daycare is seeking a self-motivated, energetic and conscientious individual to join our team in making a positive difference in the lives of the children and families whom we serve. Every position here, from office staff to classroom teacher, works in unity to ensure that this preschool continues its 40+ year tradition of excellence in its Christ-centered instruction and operations.

LEAD TEACHER:

The Lead Teacher is responsible for providing a safe, fun loving, Christ-centered and developmentally appropriate environment that encourages learning and self-discovery and that meets the social, emotional, physical, cognitive and spiritual needs of each young child. It must be implemented in accordance with all the relevant church, school and Licensing regulations, policies and procedures.

JOB DESCRIPTION / RESPONSIBILITIES:

- Plans both long- and short-range activities in accordance with curriculum objectives, program philosophy and developmentally appropriate practices
- Creates learning spaces that support and enhance curriculum activities
- Establishes daily routines and provides positive guidance
- Provides appropriate supervision of children at all times
- Implements positive discipline policies for classroom management to encourage self-regulation and to build children's self-esteem
- Ensures the facility and equipment are clean, well maintained, and safe at all times
- Maintains daily open communication with parents in a friendly and respectful manner
- Completes bi-annual assessment of each child and reports progress to parents through parent-teacher conferences
- Attends Professional Development Days, staff meetings and school sponsored activities
- Supervises assistants, aides and volunteers in the classroom
- Encourages and includes assistants in curriculum planning and implementation
- Organizes and maintains appropriate children's information and classroom supplies
- Promotes staff teamwork and community relationships
- Maintains confidentiality
- Supports all school and church policies and meets all applicable Licensing regulations

REQUIREMENTS / QUALIFICATIONS:

- Caring, compassionate and has a love for young children
- Must have completed the minimum of 12 ECE units required by Licensing to be fully qualified; AA or BA in Early Childhood Education is preferred
- 2+ years experience in a childcare setting
- Current CPR and First Aid certification (can be completed post-hire)
- Ability to meet all school, church and State Licensing requirements
- Possesses great organizational, problem-solving, and decision-making skills
- Must be flexible as to classroom assignment, work schedule and interruptions to routine
- Ability to communicate effectively with children and adults, both orally and written
- Demonstrates a creative and enthusiastic teaching style
- Energetic and able to bend, kneel, sit on the floor, stand for long periods, and move quickly
- Self-directed, with diplomatic supervisory skills and respect for the chain-of-command
- Ability to remain calm and level-headed in stressful situations and/or emergencies
- Has basic technology skills, e.g.-email, internet, simple phone system, copier
- Ability to lift up to 40 lbs. is desirable.

Based on employee status (part-time or full-time), we offer benefits, paid vacation, holidays and personal days, as well as the opportunity to work in a flexible and inclusive Christian environment which welcomes diversity, encourages cooperation, cultivates creativity and inspires respect.