

SECURITY OFFICER

Role Description

Position: Security Officer

Uplink: Lead Security Officer

Classification: Full Time, Hourly, 40 Hours per Week with additional hours as needed

Works Closely with: Security staff and volunteers, all church ministries, Happiness Hill Preschool, church and Cafe4 guests.

Position Summary: 3Crosses Security Officers create a safe and secure environment for our staff, students, guests and Cafe4 customers.

Key Areas of Responsibility:

- Monitor and patrol all areas of the 3Crosses campus.
- Interact with Cafe4 patrons and church congregation visitors and members to exemplify the hospitality of 3Crosses in a safe environment and to preserve order.
- Advise persons of 3Crosses' policies, de-escalate hostile situations, and as a last resort, remove from premises if appropriate and necessary.
- Stay visible to deter/prevent thefts.
- Document campus activity, accidents and incidents on church property.
- Maintain good relationships with staff to promote a healthy and safe work environment.
- Utilize and maintain equipment, ie. security phone, radio, flashlights, security cart, etc.
- Wear and maintain security uniforms and apparel to keep a professional, consistent and tidy appearance.
- Handle/escort monies throughout various locations on campus.
- Respond to Fire and Protection alarms campus wide.
- Respond to emergency situations.
- Contact Alameda County Sheriff's Dept. or Alameda County Fire Dept. when necessary.
- And other duties as assigned by uplink.

Qualifications

- Growing relationship with Jesus Christ.
- Be in full accord with the purpose and ministries of 3Crosses.
- Reliable with overall attendance and availability.
- Demonstrate a servant's heart and willingness to adapt and be flexible.
- Public safety experience required
- Good oral and written communication skills.

Compensation:

\$18.00 to \$20.00 an hour

Benefits:

- Health coverage to you and qualified dependents.
- Dental coverage through our self-funded plan.
- Access to a SIMPLE IRA retirement plan where 3Crosses will match up to 3% of your salary.
- Accrued paid vacation time, starting at 40 hours per year.
- Accrued paid sick time, 1 hour per 30 hours worked.
- A cell phone allowance of \$600 per year.

Schedule: Tuesday through Saturday, including flexibility for occasional special events.