

WOMEN'S MINISTRY DIRECTOR

Role Description

Position Summary: The Women's Ministry Director will be responsible for providing leadership and oversight to the spiritual needs of women at 3Crosses. As the Women's Ministry Director, it is her role to lead women into life transformation through following Christ by reaching them with the Gospel, teaching them to follow Christ, cultivating community and sending them into service.

Uplink: Pastor of Community Life

Classification: Permanent, full time, exempt, 40 hours a week

Works Closely With: Pastor of Community Life, Community Group hosts and attendees

Key Areas of Responsibility:

- Develop programs and relationships that reach lost women with the gospel and move them into worship, community, and service.
- Develop programs and relationships for women that allow them to grow in community with one another and devotion to Jesus Christ.
- Implement structure into the volunteer culture of the Women's Ministry.
- Oversee weekly Women's Ministry gatherings.
- Provide theological oversight to Women's Ministry activities.
- Lead and equip volunteers to accomplish the work of their ministry.
- Work with other women in leadership at 3Crosses to develop and care for other women on staff.
- Other relevant duties assigned by uplink.

Qualifications:

- Strong relationship and commitment to Jesus Christ
- Outstanding oral and written communication skills
- A clear passion to draw uncommitted persons into a living relationship with Jesus Christ.
- A team player who works well with other members of the church staff and who has proven effectiveness in working with volunteers.

Schedule: Sundays - Thursdays with flexibility for special events. May include occasional evenings and weekend responsibilities.

Candidate Profile

Skills:

- Ability to encourage, motivate and inspire others to lead and guide people in their faith.
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- Flexibility to change direction as needed.
- Ability and openness to meet new people frequently; recruit leaders and teachers; equip people for ministry.
- Computer proficiency in: Microsoft Office, using web-based tools for scheduling and administration, understanding of the website as the main communication vehicle.

Experience:

- Educational background to serve as a Ministry Director at 3Crosses (Masters Degree preferred but minimum 30 units in Bible & Theology)
- Experience working in a large church environment

Personality:

- A sense of humor and ability not to take him/herself too seriously.
- High energy level for the demands of a growing ministry.

Spiritual Gifts:

- Leadership, Mercy, Discernment, Evangelism, Faith, Hospitality, Knowledge.

Heart:

- Enthusiastic dedication to 3Crosses ministry and vision, including a mature, growing relationship with Jesus Christ.
- Desire to be part of a healthy church (Evangelism, Discipleship, Mobilization)
- Exemplifies our preferred staff culture (healthy, humble, hungry)

Employee Name (printed)

Date

Employee Signature